

**The Manager,  
ST. JOHNS CONVENT HIGH SCHOOL  
GHONSLA, (P.O.) GHONSLA, TEHSIL MAHIDPUR, DIST.-UJJAIN, MP  
MADHYA PRADESH ,UJJAIN , 456551  
(M: 9993350604)**

**SUBJECT: -SECONDARY LEVEL SWITCH-OVER FROM OTHER BOARDS-regarding.**

**Ref : Application No.: - SL-00822-2324 Dated:07/12/2022**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Secondary Level Switch-over from other boards as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1031324
School No	51341
Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.	
Affiliated for	Secondary School Examination Class 1 to 10
Category	Switch Over from Other Boards
Period of affiliation	01.04.2023 to 31.03.2028
Year and Month From which admission can be taken in Class-IX	1 April,2023
Year and Month in which first batch of Class-X will appear in board examinations	1 April,2025

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

**“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/Joint SECRETARY (AFF.)**

**ENROLMENT TABLE**

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII	The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.
<ul style="list-style-type: none"> <li>The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.</li> <li>The number of sections and students shall be restricted as per the actual facilities in the school.</li> <li>For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet</li> </ul>				

**Important Notes :** 1. The total number of sections shall be restricted to 27 (as per the prescribed dimensions) according to the rooms available during the inspection. Further increase shall be subject to the specific approval of the Board on the basis of the request of the school as per Affiliation Byelaws.  
 2. The school is required to create indoor sports facilities and submit the compliance on the SARAS portal within 3 months.

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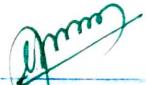
  
**Manager**  
 St. John's Convent High School  
 Ghonsla, Dist. Ujjain (M.P.)

  
**PRINCIPAL**  
 St. John's Convent High School  
 Ghonsla; Dist. Ujjain (M.P.)

3. Only 1 CWSN toilet(boys or girls is not clear) is seen and that too without the accessories like supporting handles/hand rails, as prescribed under the RPwD Act. The school shall ensure construction of separate CWSN toilets for boys and girls as per norms on every floor. The school shall install hand rails along the ramp at the entrance of the building and submit compliance on these points within 3 months on SARAS portal.
4. The library and composite science lab shall be upgraded as per the SoPs issued by the Board and school shall submit compliance within 3 months on SARAS portal.
5. The class room walls are dirty and need improvement. The school shall get the class rooms whitewashed and doors and windows painted within 3 months. The school has reported no toilets for male and female staff, which is not as per norms. The school shall construct adequate number of toilets for male and female staff within 3 months. Compliance on these points shall be submitted on SARAS portal.
6. The school shall follow the SOPs issued by the Board in respect of labs, library and sports facilities.
7. The school shall ensure training of its teachers with CoE Bhopal, within 3 months and submit compliance on SARAS portal.
8. The school is required to renew all the mandatory certificates from time to time and directed not to remove the videography link in future.

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\*\*Manager\*\*  
St. John's Convent High School  
Ghonsla, Dist. Ujjain \(M.P.\)](http://www.saras.cbse.gov.in/saras/AffiliatedList>ListOfSchdirReport</a>).</i></p></div><div data-bbox=)*

  
**PRINCIPAL**  
St. John's Convent High School  
Ghonsla; Dist. Ujjain (M.P.)